

BEARDALL FIELDS PRIMARY & NURSERY SCHOOL

Information regarding your child is kept on disk on the school's office computer. Each year we ask you to check it for accuracy.

Please find enclosed the data checking sheet regarding your child. If there are any amendments or inaccuracies, **please correct the sheet and return to school immediately.**

Even if the information is correct – please return the sheet to school.

A brief guide to Parental Responsibility:

Married/Separated/Divorced Parents

Both parents have parental responsibility for the child, even if there are custody orders etc. Living apart from the child makes no difference. **ONLY** adoption removes parental responsibility.

Unmarried Parents

ONLY the mother has parental responsibility **unless:**

- a) the parents have made a parental responsibility agreement.
- b) the father has obtained a parental responsibility order from a court.
- c) the father's name is on the birth certificate.

All other adults:

Any adult, including step parents living with a child will only have parental responsibility if they have adopted the child, obtained a residence order or become a legal guardian. There may also be a few adults who have parental responsibility through a 'custodianship order' from before the Children's Act.

Please complete the e-mail part of the form (see: Work address phone/email).