

Admissions are the responsibility of the Local Authority and will be coordinated through them. For full details about admissions please consult the Local Authority guidance which can be found on the Nottinghamshire website.

Our current first admission limit is 60. This is the maximum number that can be admitted to a year group. In the event of over-subscription, the following criteria will be applied, in priority order, to determine which applications will be granted once places have first been allocated to pupils who have a statement of special educational needs which names the school:

- Children looked after by a local authority.
- Children who live in the catchment area and who, at the time of admission, will have a brother or sister attending the school or linked junior/primary school.
- Other children who live in the catchment area.
- Other children who live outside the catchment area.

In the event of over-subscription within any criterion, preference will be given to children who live nearest to the school as the crow flies. Distances are measured from the entrance to the child's home to the principal entrance to the main administrative building of the school.

### Special Circumstances

The following groups of children will be given special consideration in their application for a particular school:

Children whose particular medical needs, mobility support needs, special educational needs or social circumstances are supported by written evidence from a doctor, social worker or other relevant professional stating that the school is the only school which could cater for the child's particular needs. The evidence must be presented at the time of application.

The Local Education Officer will consider each case on its merits and determine the allocation of any such place on the basis of the written evidence. Admission under 'special circumstances' will take precedence over all but the first of the numbered criteria.

Children of nomadic Travellers will be allocated a place at their catchment area school.

Children will be admitted to full time school as follows:

- **Children whose fifth birthday falls between 1<sup>st</sup> September 2013 and 31<sup>st</sup> August 2014 will be admitted at the start of the Autumn term 2018**

Compulsory school age is defined as the start of term after a child's 5<sup>th</sup> birthday. You can defer your child starting school until then if you wish provided this falls within the same school year. Where this is the case please contact the Area Education Base.

**Nursery admissions**

Children will be admitted to our nursery sometime during their fourth year according to the places available. It is necessary to apply for a place at the school – please see the Office Manager for more details. Please note that attendance at our Nursery Unit does not guarantee admission to the main school. The normal admission arrangements apply.

**Admissions to other year groups**

Applications for admission to other year groups will be considered in relation to the published admission number (PAN) which applied when the year group was first admitted to the school, subject to infant class size restrictions. Applications should be made through the Local Authority Admissions department